

IGCSE Project Guideline

PROJECT GOAL

This year-long project is intended to give **IGCSE 1** students the chance to develop their soft skills, including communication, teamwork, time management, critical thinking and decision-making at the same time that they put in practice the ICT knowledge gathered during previous courses and familiarise themselves with IB's Extended Essay and Group 4 Project. All of the previous while they work in a guided, comfortable and familiar environment that also allows them to expand their knowledge on a topic of their own interest.

INTRODUCTION TO THE PROJECT AND BASIC SETUP

The students are to be distributed in groups of 2 to 4 people. They can decide the groups themselves. Once the groups are created, they have to decide on the subject in which they will base their project. This subject has to be taught in our school, but not necessarily in IGCSE 1 (this allows students to have projects based on subjects like Psychology, Business and Management, etc.). With the subject selected, the students are to contact a teacher/ Staff member from said subject (their Project Tutor) and together students and Project Tutor have to choose a topic both interesting for the students and appropriate for the scope of the Project. With groups, Project Tutors and topics set up, the Project can start. The Project will be divided into two Stages.

Stage 1: Research and Practical Work design.

In this stage, the students are to research their topic of choice. Once the research is done, they are to discuss and design a Practical Work that will later be exposed in the Assembly Hall (see Stage 2 below). During this Stage, one lesson with the Coordinator of the School will be held in order to guide the students through this Stage. Finally, a draft including the details of the Practical Work is to be written in a text document and provided to the Project Tutor in the First Mandatory Meeting (see the *Project Timeline* below for the dates).

Stage 2: Practical work

In this stage, the students are to create a Practical Work which may include but is not limited to an experiment, a tutorial on how to create something related to their research, a workshop, etc. This Practical Work will be exposed for students from CP1-3, IGCSE1, IGCSE2 in the School's Assembly Hall (see the *Project Timeline* below for the dates). This Practical Work must include a part where the attendees can be evaluated (a short quiz,

a Kahoot, the results of the workshop, etc.). The marks obtained will be included in the School's System. The authors of the Project will receive a grade based on their progress during the whole Project, their attitude, the written Practical Work draft and their performance during the Practical Work. This grade will be awarded by the Project Tutor and will appear in the students' certificate under the category of IGCSE Project.

THE ROLE OF THE PROJECT TUTOR

The Project Tutor has to guide the students throughout the Project, initially by helping them find a proper topic, and then later through the mandatory meetings. Each Project Tutor is only required to guide one project (unless the Project Tutors themselves choose to guide more than one). The Project Tutor has to meet with the students at least three times during the Project, once to help them set up a Project topic, once after the research is done and the Practical Work draft is written (at the end of Stage 1) and once when the Practical Work is prepared (right before the end of Stage 2). It is very important that after each of these mandatory meetings, there is a time of Reflection for the students. Questions like "What was our idea before having this meeting?", "How did the meeting change that idea?", "What is our plan now towards the next Stage of the Project?" have to be analysed by the group and the answers have to be written down and provided to the Project Tutor for them to be considered in the final evaluation. More meetings can be held, but only three reflection documents will be written.

PROJECT TIMELINE 2023/2024

- Group, topic and Project Tutor Setup - October 20th, 2023
- End of Stage 1 of the Project - December 21st, 2023
- End of Stage 2 of the Project – May 28th, 2024